



**Avicenna International Community College Ltd**  
**Medical assistance mechanisms**  
**(Rule)**



**Tbilisi**  
**2018**

## Article 1.

1.1. A medical cabinet equipped with appropriate inventory and medicines is placed in the building of Avicenna International Community College LLC, and it constitutes its structural unit. The nurse will direct the medical cabinet work.

1.2. Vocational students and the staff of the institution may at any time (during working hours) address the nurse and get appropriate medical consultation or assistance for free;

1.3. If a professional student or an employee of the institution can not go to the nurse independently and / or questioning the safety of the movement due to the complexity of the health state, any person in the institution shall be entitled to notify the nurse and ask him/her to examine the place of the person with the need for assistance. The nurse is obliged to immediately satisfy the request.

## Article 2.

2.1. The nurse will have to control the medicines in the medical cabinet with the director of the establishment. Medicines in the medical cabinet should be kept in the appropriate wardrobe and only the nurse should have access to it.

2.2. The nurse produces a medical journal in the medical office.

2.3. In case of need, the nurse should immediately call emergency medical assistance.

2.4. When calling emergency medical assistance the nurse must provide the operator with accurate information and should not first hang up the phone, because the operator may ask additional questions.

2.3. The nurse should take the necessary measures to prevent disease spread.

2.4. The nurse has a proper inventory and a cabinet equipped with medicines to effectively fulfill his/her functions.

## Article 3.

3.1. The present rule is approved by the order of the director of the institution;

3.2. Changes and additions to this rule shall be based on the order of the Director of the Institution.

3.3. This rule shall be placed on the website of the institution, in the medical office and in the public place of the institution's building.

